



**NORTH DAKOTA**

**Department of Corrections  
& Rehabilitation**

**Education**

Dr. Penny Veit-Hetletved, Director (701) 328-6707  
Michelle Pfaff, YCC Principal of Schools (701) 667-1445  
Blaine Cronrath, DAS Principal of Schools Interim (701) 253-3610  
Rose Kreitinger, DAS Principal of Schools (701)328-6654  
3100 Railroad Avenue • Bismarck, ND 58502  
Fax (701) 328-6640 • TDD 1-800-633-6888 • TTY Voice 1-800-366-6889

Doug Burgum, Governor  
Leann K. Bertsch, Director

*ND DOCR Education Department's Vision: A Successful Reentry for Every Student.*

Friday, April 7, 2017

To Whom It May Concern:

This letter is to serve as a recommendation for Mandi Nelson as a candidate for your open teaching position. Ms. Nelson has been a student teacher at the ND Department of Corrections and Rehabilitation within our Youth Correctional Center this spring. Our facility offered Mandi a class enrollment of various ages, academic levels and abilities, and intrinsic motivation for academic achievement. Through her position, Mandi worked with a great deal of student data, practiced innovative instructional strategies, and was an active team member within the education team. It is with excitement for Mandi that I offer you more information on her expertise and potential as a teacher in your school.

Ms. Nelson displays a high commitment to her co-workers where she is quick to offer assistance with unexpected roadblocks within programming. Mandi has proved to be an active team member who can add a great deal to the lesson while building a positive rapport with her students and manages her classroom well. She is organized, pays acute attention to detail, and does a nice job with maintaining student data.

Ms. Nelson offered whole group as well as individualized instruction to her students. She utilized technology within her classroom through various media and kept all academic records up to date and timely. Mandi demonstrated a willingness to try new things and learn new processes.

My experiences with Ms. Nelson allow me to recommend her without qualm for any position that she chooses to apply for—especially within the education fields. She is polite, hard-working, and creative. Please do not hesitate to contact me using the above information if you have any questions.

Sincerely,

*Michelle Pfaff*

**North Dakota Department of Corrections and Rehabilitation  
Principal of ND YCC, Marmot School**